



Dated: 28.01.2022

**CAREER COUNSELING NOTICE**

**Free Training Course on TALLY & GST**

With reference to the Career Counseling Notice dated 30/12/2021 (enclosed), all concerned are hereby informed that a **WEBINAR**

**will be held on 30/01/2022 (Sunday) at 4.00 PM.**

All the interested students are hereby instructed to join the WEBINAR by clicking the following Google Meet link:

<https://meet.google.com/yxd-mm-gq-iiw>

Principal

SHIBPUR DINO BUNDHOO INSTITUTION (COLLEGE)

**Enclosed:**

**Career Counseling Notice dated 30/12/2021**



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# SHIBPUR DINO BUNDHOO INSTITUTION (COLLEGE)

(1948)

Degree & P.G. College (Affiliated to the University of Calcutta)

Re-Accredited with "B" Grade (2.50/4.00 CGPA) by NAAC

Date: 30/12/2021

## **CAREER COUNSELING NOTICE**

**A Free Training Courses on Tally & GST will be organised by our college in collaboration with LA MARTINIÈRE SEOMP SOCIETY AND Tech Mahindra Foundation.**

<b>Eligibility:</b>	<b>Commerce Graduates</b>
<b>Age:</b>	<b>18 to 25 years</b>
<b>Duration:</b>	<b>Four months</b>
<b>Course Fee:</b>	<b>Nil</b>
<b>Final Examination Fee:</b>	<b>Rs. 1062/-</b>

### **Course Content of Tally & GST:**

- a. **Basics**
  - i. Accounting Management in Tally.
  - ii. Inventory Management in Tally.
- b. **Taxation**
  - i. GST in Tally.
  - ii. TDS in Tally.
- c. **Basic IT**
  - i. Microsoft Word
  - ii. Microsoft Excel
    1. Basic Part of Excel
    2. Advance Excel
  - iii. Microsoft Power Point
- d. **Communicative English**
  - i. Spoken English,
  - ii. Sentence Construction (Grammar),
  - iii. Workplace Readiness,
  - iv. Interview preparation.

- ✓ After completion of courses each student will get two certificate one from Tally Academy and another from Tech Mahindra.
- ✓ Placement Assistant will be provided by LA MARTINIÈRE SEOMP SOCIETY.

**Interested candidates should CLICK the following GoogleForm Link for REGISTRATION:**

**<https://docs.google.com/forms/d/e/1FAIpQLSdIXtRm85qCdtu-F3xLdJNmZAY110hB7m3MqfqiUFpUKfURVg/viewform?vc=0&c=0&w=1&flr=0>**

**The above GoogleForm Link for REGISTRATION will be closed on 03.01.2022**

**Dr. Susanta Kanrar**

**(Convener)**

**Career Counseling Cell**